

Invite State Legislators to Visit your School

1. Many of you already have strong relationships with your legislators, and don't need these pointers. That's great! Please still take the opportunity to reach out to those folks in honor of National Charter Schools Week.

2. **If you don't already have contact information, here's what to do:**

Visit: <http://iga.in.gov/legislative/find-legislators/> and enter your school's address.

Your State Senator and your State Representative will be the first two individuals who appear.

Note that this website does not reflect any redistricting changes as those changes will go into effect in November.

Click on the Senator or Representative's name and then click on the "Send Email" tab in the upper left corner. This will take you directly to the legislator's page in which you can find their contact information.

3. **Here is a draft invitation to state legislators. Feel free to personalize as you see fit:**

Senator or Representative _____,

On behalf of the faculty and students of *(insert school name here)*, I am writing to invite you to learn more about our school through an in-person visit at your convenience. Our school serves *(insert number of students)* students in grades *(insert grades)*. We are very excited to have the opportunity to show you the great things that our school is achieving as well as the important role we have in our community.

May 8-14 marks National Charter Schools Week, which we celebrate by sharing the great work we do in this community. Please let me know if there might be a date that works best for you. We appreciate your consideration and look forward to the opportunity to host you at our school.

Looking forward to hearing from you,
(insert name and position and contact information)

4. **If you're wondering what to talk about during your visit, consider using some of the points in the "Charter School Facts" and "Charter School Accountability" attachments I have also included.** Especially remind them of the basic facts around charter school- how we get enrollment, where we get funding, all of the accountability we face, etc.
5. **Send me a note to let me know how the visit went, or invite me to join the visit if you like!**